***Tricia A. Ellsworth***

***8415 Route 305***

***Belfast, NY 14711***

***585/968-3807***

[*tellsworth@fillmorecsd.org*](mailto:tellsworth@fillmorecsd.org)

To obtain a position to enable me to work with young adults to teach them information that is important in finding a job.

**OBJECTIVE**

**EDUCATION**

## Fillmore Central School

## 104 West Main Street

## Fillmore, NY 14735

## Expected Date of Graduation, June 2024

Major: Business

* Friendly
* Honest
* Understanding
* Confident
* Excellent typist

# Precise

* Patient

## Attentive

* Good natured
* Hard working

**PERSONAL**

## **SKILLS**

**WORK** Fillmore Central School Rush-Henrietta Central School

**EXPERIENCE** 104 West Main Street 1799 Lehigh Station Road

Fillmore, NY 14735 Henrietta, NY 14467

716/567-2251 716/359-5271

Business/Computer Teacher Business/Computer Teacher

9/07/99 to Present 9/08/98 to 8/01/99

# SKILLS Office 365 MS Word

MS Outlook Email MS PowerPoint

Canva Typing 35 wpm

Google DocsFile Management Experience

# 

**REFERENCES** Mr. Eric Talbot Ms. Stephanie Cook

High School Principal High School Guidance Counselor

Fillmore Central School Fillmore Central School

104 West Main Street 104 West Main Street

Fillmore, NY 14735 Fillmore, NY 14735

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